

## Regular Council Meeting

October 11, 2017

The Wakefield City Council met in a regular meeting on October 11, 2017, in the Council Chambers at 407 Main Street at 5:30 P.M. with the following present: Mayor Loofe, Council Members Eaton, Clay, Soderberg, Hansen. Also present: City Administrator Litchfield, City Attorney Miner, Administrative Coordinator Decker, and Clerk Dolen.

Visitors present: Matt Smith, Roger Gustafson, Adam Ulrich, Leslie Bebee, Heather Jordan, Megan Weaver, Ken Thomsen, Mike Wirth, Terry Nicholson

Mayor Loofe opened the meeting at 5:30 P.M.

Mayor Loofe noted that the meeting was preceded by due and legal notice in three places at least 72 hours prior to the meeting and/or by publishing the same in the Wakefield Republican on October 5, 2017.

Mayor Loofe informed those present of the Nebraska Open Meetings Law, and where a copy of such was posted in the Council Chambers and available for review.

Councilman moved to approve the minutes from the September 13, 2017 meeting as written.

Councilman seconded the motion. On a roll call vote, the following voted aye: . The following voted nay: None. Motion carried.

Councilman move to approve the September 2017 Treasurer's Report. Councilman seconded the motion. On a roll call vote, the following voted aye: . The following voted nay: None. Motion carried.

Roger Gustafson

Matt Smith addressed the council regarding current projects in Wakefield.

Administrator Litchfield gave his monthly report:

- A. Sales tax
- B. Legislative update
- C. Wind Farm Campers
- D. Economic Development Subcommittee
- E. Park Board Subcommittee

The recommendations and reports from the following committees:

- A. Police Review
- B. Rehab
- C. Park Board
- D. Planning Commission
- E. Library Board – Minutes in packet

- F. Cemetery Board – No report given
- G. Hatchery Board - No report given
- H. Tree Board – No report given
- I. Fire Department –
- J. Citizen Advisory Committee – Minutes in packet
- K. Community Redevelopment Authority – Minutes in packet
- L. Civic Center

The following claims were presented:

<b>Claims</b>		
<b>General Fund -10</b>		
American Broadband	Communications	169.12
Bomgaars	Supplies	261.96
Brown Plbg & Htg	Maintenace	74.50
City Light	Utilities	82.03
Cubby's	Office Expense	29.95
Dollar General	Supplies	109.70
Debbie Litchfield	Cleaning	50.00
Jim Litchfield	Mileage/Phone & Insurance Stipend	820.00
League	Convention/Training	348.00
Mike Pommer	Admin/Audit	175.00
Nebraska Municipal Clerks Assn	Dues	35.00
Sam's Club	Membership Dues	135.00
Wakefield Republican	Publish/Ads	145.55
Wakefield Republican	Publish/Ads/Supplies	315.76
Visa	Sam's Membership,Postage	161.13
Zach Dolen	Insurance Stipend	300.00
Employee Wages		9,126.47
<b>TOTAL</b>		<b>12,339.17</b>

<b>Police Fund -11</b>		
American Broadband	Communications	122.38
<b>TOTAL</b>		<b>122.38</b>

<b>Street Fund -20</b>		
Bader's Highway & Street	Street Maintenance	3,500.00
Bader's Highway & Street	Street Maintenance	6,801.00
Barco	Improvements/New	442.81
City Light	Utilities	58.24
Cubby's	Fuel	408.58
Grossenburg	Rental/Supplies	616.96

Menards	Improvements/New	80.46
Miller Bldg Supply	Improvements/Supplies/Maint	136.15
Napa Auto	Maintenance/Street Main	124.98
<b>NENEDD</b>	<b>Admin 15-PW-009</b>	<b>1,050.00</b>
Robertson Implement	Other	73.35
Tennant	Sweeper Maintenance	238.27
Employee Wages		1,523.50
<b>TOTAL</b>		<b>15,054.30</b>

**Park Fund - 30**

Bomgaars	Supplies	57.98
Brown Plbg & Htg	Maintenance	74.50
City Light	Utilities	826.59
<b>Country Nursery</b>	<b>Tree Grant Expenses</b>	<b>150.00</b>
Cubby's	Fuel	94.42
<b>Paul Eaton</b>	<b>Contracted Labor</b>	<b>1,600.00</b>
Kratke Lawn Service	Graves Maintenance	100.00
<b>Lorensen Lumber</b>	<b>Improvements</b>	<b>2,915.15</b>
<b>Menards</b>	<b>Tree Grant Expenses</b>	
Miller Building Supply	Ballfield Maintenance	19.33
Napa Auto	Oil/Supplies	11.98
Robertson Implement	Field Maintenance	80.97
<b>Stewart Construction</b>	<b>Improvements</b>	<b>2,490.00</b>
Visa	Tree Grant Expenses	1.41
<b>TOTAL</b>		<b>8,422.33</b>

**Pool Fund - 40**

City Light	Utilities	30.38
Employee Wages		
<b>TOTAL</b>		<b>30.38</b>

**Fire Department Fund -50**

American Broadband	Communications	73.45
Black Hills Energy	Heat	46.32
Brown Plumbing	Maintenance	74.50
<b>Brown Plumbing</b>	<b>Maintenance</b>	<b>181.80</b>
City Light	Utilities	86.46
Cubby's	Fuel	103.88
Donna Johnson	Maintenance	50.00
<b>Feld Fire</b>	<b>Equipment/Maint</b>	<b>4,068.00</b>

Napa	Supplies	27.85
<b>TOTAL</b>		<b>4,712.26</b>

#### Library Fund- 70

Black Hills Energy	Heat	23.62
Brown Plbg & Htg	Maintenance	200.00
City Light	Utilities	293.08
Constellation Energy	Heat	300.00
Demco	Books	62.43
Egan Supply Co	Maintenance	283.96
Frederick, Michael	Books	25.00
Ingram	Books	149.29
Leaf	Maintenance	75.00
Library Commission	Books	500.00
One Source, One Solution	Maintenance	55.76
Republican	Publish/Ads	76.00
Quality Printing	Supplies	13.79
Employee Wages		2,356.20
<b>TOTAL</b>		<b>4,414.13</b>

#### Cemetery Fund-80

Cubby's	Fuel	48.12
Litchfield Lawn Service	Contracted Labor	200.00
Martin Gravedigging	Open/Close	2,800.00
Employee Wages		683.82
<b>TOTAL</b>		<b>3,731.94</b>

#### Hatchery Fund-90

Brown Plbg & Htg	Maintenance	298.00
<b>TOTAL</b>		<b>298.00</b>

#### Landfill Fund-60

Gill Hauling	Contracted Labor	6,573.75
Gill Hauling	City Wide Clean-up	758.05
<b>TOTAL</b>		<b>7,331.80</b>

#### Electric Fund-01

American Broadband	Communications	89.47
Black Hills Energy	Heat/Fuel	108.29
Brown Plbg & Htg	Maintenance	163.55
Cubby's	Fuel/Improvements	181.15

Grainger	Equipment Purchase	363.80
Guernsey	Admin/Legal	330.00
Kriz Davis	Supplies	780.00
Lessman	Equipment Purchase	71.80
Miller Building Supply	Supplies/Maint/Improvements	310.88
Mike Pommer	Admin/Audit	175.00
Nicki Decker	Insurance Stipend	300.00
Northeast Nebr. Public Power District	Electricity Purchase	7,667.76
Northeast Nebr. Public Power District	Legal	629.28
NPPD	Electricity Purchase	246,860.57
NPPD	Contract Labor/Call Center	5,169.87
Steffen Truck	Equipment Purchase	7,073.90
VISA	Conference/Training	185.00
WAPA	Electricity Purchase	15,776.84
WESCO	Improvements/New	1,005.00
Employee Wages		6,256.50
<b>TOTAL</b>		<b>293,409.19</b>

#### Water Fund-02

Blue Tarp (Northern Tool)	Equipment	449.99
Core and Main	Water Meter	796.10
City Light	Utilities	1,401.59
Cubby's	Fuel	138.30
DHHS - Lab	Testing	985.00
Dollar General	Testing	4.50
Gene Schroeder	Improvements/New	218.56
Mike Pommer	Admin/Audit	175.00
Miller Building Supply	Improvements/Maint	40.82
Napa	Supplies	5.99
Olsson & Associates	Improvements	2,187.93
One Call Concepts	Locates	14.70
Woehler & Sons	Improvements	53,008.89
VISA	Testing, Supplies	158.75
Employee Wages		3,661.60
<b>TOTAL</b>		<b>63,247.72</b>

#### Sewer Fund-03

American Broadband	Communications	32.16
Blue Tarp (Northern Tool)	Equipment	687.87
Bomgaars	Uniform	7.99
City Light	Utilities	54.18

Cubby's	Fuel	142.26
Electric Pump	Equipment Repair	4,521.25
Wahoo Heritage Inn	Lodging	279.80
Mike Mogus	Insurance Stipend	300.00
Mike Pommer	Admin/Audit	175.00
Napa	Oil	26.97
Visa	Conference/Training	42.39
Employee Wages		4,059.76
<b>TOTAL</b>		<b>10,329.63</b>

#### Sales Tax Fund-08

Cubby's	Other	
Olsson and Associates	South Main Engineering	1,528.19
<b>TOTAL</b>		<b>1,528.19</b>

#### Civic Center - 06

Olsson and Associates	Engineering	6,763.45
Republican	Advertising	93.28
<b>TOTAL</b>		<b>6,856.73</b>

#### New Construction Housing #15-TFHP-35028-23

NENEDD	Grant Administration	
<b>TOTAL</b>		<b>0.00</b>
<b>TOTAL ALL FUNDS</b>		<b>425,064.70</b>

Councilman moved to approve the claims. Councilman seconded the motion. On a roll call vote, the following voted aye: . The following voted nay: None. Motion Carried.

Councilman moved to adjourn at \_\_\_\_\_. Councilman seconded the motion. On a roll call vote, the following voted aye: . The following voted nay: None. Motion carried, meeting adjourned.

\*\*Closed sessions may be necessary for the public interest or for the prevention of needless injury to the reputation of an individual and if such an individual has not requested a public meeting.

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Mike Loofe, Mayor

State of Nebraska )

County of Dixon )

City of Wakefield )

I, the undersigned City Clerk of Wakefield, Nebraska, certify all of the subjects in the attached proceedings, were contained in the agenda for the meeting on October 12, 2017 kept continually current and available for the public inspection at the office of the City Clerk, that such subjects were contained in the said agenda for at least twenty-four hours prior to the meeting, that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body.

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Zach Dolen, City Clerk