

Regular Council Meeting

February 14, 2018

The Wakefield City Council met in a regular meeting on February 14, 2018 in the Council Chambers at 407 Main Street at 5:30 P.M. with the following present: Council Members Eaton, Clay, Soderberg, and Hansen. Also present: City Administrator Litchfield, City Attorney Miner, Administrative Coordinator Decker, and Clerk Dolen. Mayor Loofe was absent but excused.

Visitors present: Rod Hanson, Ken Thomsen, Megan Weaver, Mike Wirth, Heather Jordan, Adam Ulrich

Council President Eaton opened the meeting at 5:30 P.M.

Council President Eaton noted that the meeting was preceded by due and legal notice in three places at least 72 hours prior to the meeting and/or by publishing the same in the Wakefield Republican on February 8, 2018.

Council President Eaton informed those present of the Nebraska Open Meetings Law, and where a copy of such was posted in the Council Chambers for review.

Council President Eaton opened the public hearing for the 1 and 6 Year Street Improvement Plan at 5:30 P.M.

The council discussed potential projects for the proposed 1 and 6 Year Street Improvement Plan.

Discussion on the audit results for the Fiscal Year ending September 30, 2017 was tabled.

Councilman Soderberg moved to approve the minutes from the January 10, 2018 meeting as written. Councilman Hansen seconded the motion. On a roll call vote, the following voted aye: Hansen, Clay, Soderberg, Eaton. The following voted nay: None. Motion carried.

Councilman Clay moved to approve the January 2018 Treasurer's report. Councilman Soderberg seconded the motion. On a roll call vote, the following voted aye: Clay, Soderberg, Hansen, Eaton. The following voted nay: None. Motion carried.

With nobody else wishing to speak for or against the 1 and 6 Year Street Improvement Plan, Councilman Soderberg then moved to close the public hearing. Councilman Clay seconded the motion. On a roll call vote, the following voted aye: Soderberg, Hansen, Clay, Eaton. The following voted nay: None. Motion carried, closing the public hearing at 5:38 P.M.

Councilman Soderberg then introduced Resolution #2-2018 and moved for its passage. Councilman Hansen seconded the motion. On a roll call vote, the following voted aye: Hansen, Clay, Soderberg, Eaton. The following voted nay: None. Motion carried.

Rod Hanson then addressed the council on the Civic Center Project. Hanson said the contractor has told him the project is on schedule and that there is a progress report meeting on February 15, 2018. Councilman Soderberg moved to approve Pay Request # 4 to Global Engineering for \$75,281.40.

Councilman Clay seconded the motion. On a roll call vote, the following voted aye: Hansen, Clay, Soderberg, Eaton. The following voted nay: None. Motion carried.

Hanson then addressed the council regarding the opening of bids for the South Main Sewer Extension Project that took place on February 13, 2018. There were four contractors that submitted bids, with three of them being very competitive. He said Robert Woehler and Sons, Inc. was the apparent low bid, with a bid price of \$84,242.67. Councilman Hansen moved to award the bid to Robert Woehler and Sons, Inc for \$84,242.67. Councilman Clay seconded the motion. On a roll call vote, the following voted aye: The following voted nay: Hansen, Clay, Soderberg, Eaton. None. Motion carried.

Hanson then updated the council on the Highway 35 Water Improvement Project. He said due to the recent storms, Woehler and Sons would need more favorable weather to finish the project and likely won't complete until spring.

Administrator Litchfield updated the council on the Pay Request for the Trail Project for \$15,791.33. Councilman Clay moved to approve the pay request for \$15,791.33 to Nebraska Department of Transportation. Councilman Hansen seconded the motion. On a roll call vote, the following voted aye: Soderberg, Hansen, Clay, Eaton. The following voted nay: None. Motion carried.

Administrator Litchfield updated the council on the abandonment of 30' Right of Way in the Rose Addition along the west side of Highway 35. One resident refused to sign the Final Plat unless an Easement was abandoned on his property. Councilman Soderberg introduced Resolution #3-2018 for the abandonment 30' Right of Way along Highway 35 and moved for its passage. Councilman Clay seconded the motion. On a roll call vote, the following voted aye: Hansen, Clay, Soderberg, Eaton. The following voted nay: None. Motion carried.

Megan Weaver then addressed the council regarding the Workforce Housing Grant process. She said she and Administrator Litchfield sat down with Michael Foods, Inc., and talks are ongoing. She also has an appointment to meet with Enel as well.

Administrator Litchfield gave his monthly report:

- A. Sales Tax
- B. Legislative Update
- C. ED Subcommittee – Next meeting February 21, 2018
- D. Council Retreat – March 3, 2018 10:00 A.M.
- E. SPP Agreement
- F. Potential Sale of City Property currently leased to Larry Sherer

The reports and recommendations from the following committees:

- A. Police Review – 2 security lights out in alleys, deputies citing expiring vehicles
- B. Community Redevelopment Authority – Minutes in packet
- C. Planning Commission – Minutes in packet
- D. Library Board – Minutes in packet

- E. Cemetery board – No report given
- F. Tree Board – No report given
- G. Hatchery Board – No report given
- H. Park Board – No report given
- I. Fire Department – Tier agreement proposed for mutual aid.
- J. Citizen Advisory Committee – No report given
- K. Civic Center – No report given
- L. Rehab Board – No report given

Councilman Soderberg moved to release pages 1-5, and 17-19 of the recent Community Survey on February 15, 2018. Councilman Clay seconded the motion. On a roll call vote, the following voted aye: Clay, Soderberg, Hansen, Eaton. The following voted nay: None. Motion carried.

The following claims were presented:

Councilman Soderberg moved to approve the claims as presented. Councilman Hansen seconded the motion. On a roll call vote, the following voted aye: Soderberg, Hansen, Clay, Eaton. The following voted nay: None. Motion carried.

Councilman Clay moved to adjourn the meeting at. Councilman Hansen seconded the motion. On a roll call vote, the following voted aye: Hansen, Clay, Soderberg, Eaton. The following voted nay: None. Meeting adjourned at 6:28 P.M.

**Closed sessions may be necessary for the public interest or for the prevention of needless injury to the reputation of an individual and if such an individual has not requested a public meeting.